



# NEW INDIA ASSURANCE

दि न्यू इन्डिया एश्योरन्स कंपनी लिमिटेड  
The New India Assurance Co. Ltd

(Government of India Undertaking)

दूरभाष नं. / Tel. No.: 079-2655 3200 (Extn.201 to 260) फॅक्स नं. / Fax No.: 079-2658 5639 वेबसाइट/Website : [www.newindia.co.in](http://www.newindia.co.in)

REF: ARO/Estate/S&S/Premises-BO/2020-21/02

Date: 24-08-2020

अहमदाबाद क्षेत्रीय कार्यालय (210000)  
5 वीं मंजिल, पॉप्यूलर हाउस, आश्रम रोड,  
अहमदाबाद - 380 009

Ahmedabad Regional Office (210000)  
5th Floor, Popular House, Ashram Road,  
Ahmedabad - 380 009

Requires Commercial Space on Lease for our Branch Office(212003)  
on "SEARCH & SELECT" basis at Amreli

The New India Assurance Company Limited requires commercial Space on lease basis with area about 900 to 1000 Sq. Ft. (Carpet Area) approx. for its Amreli Branch office in commercially viable and easily accessible area to customers preferably on first floor on "SEARCH & SELECT" basis.

Interested parties should contact below mentioned persons: on or before 11.09.2020, 5:00 PM

Mr. Vikram Pancholi, Sr. Divisional Manager  
Bhavnagar Divisional Office (212000)  
E-mail ID: [vikram.pancholi@newindia.co.in](mailto:vikram.pancholi@newindia.co.in)  
Contact No: 9427564128

Mr. Himatlal Chauhan, Branch In-charge  
Amreli Branch Office (212003)  
E-mail ID: [himatlal.chauhan@newindia.co.in](mailto:himatlal.chauhan@newindia.co.in)  
Contact No. 9727571244

The company does not bind itself to accept any or all proposals and reserve the right to reject any or all proposals without assigning any reason thereof.

  
Regional Manager  


पंजीकृत एवं प्रधान कार्यालय : न्यू इन्डिया एश्योरन्स बिल्डिंग, 87, महात्मा गांधी मार्ग, फोर्ट, मुंबई - 400 001  
Regd. & Head Office : New India Assurance Building, 87, Mahatma Gandhi Road, Fort, Mumbai - 400 001

टोल फ्री नं./Toll Free No. : 1800-209-1415 सीआईएन : एल66000एमएच919जीओआई000526 CIN : L66000MH1919GOI000526

**OFFER LETTER FROM LANDLORD  
FOR OFFICE PREMISES ON LEASE/RENT**

**AT**

From:	<b>Name:</b>  <u>Premise offer</u>  <b>Contact No.</b>	To:	The New India Assurance Co. Ltd. Ahmedabad Regional Office Ahmedabad.
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I have offered my above mentioned commercial premises on Lease/Rent to The New India Assurance Co. Ltd. The Terms & Conditions are as under:

Sr. No.	Points Discussed	Points Agreed
1	Total Lease Term	
2	Area of the Premises	
3	Monthly Rent – Per Sq. Ft. on Carpet Area Basis/Fixed Rent/Total Rent	
4	Additional facilities	
5	Customary Increase	
6	Liability towards payment of Municipal & all other Government Taxes and water charges	
7	Maintenance of Common Area	
8	Electricity Charges	
9	Timely Repairs & Maintenance of the Building	
10	Painting of Internal Office Premises	
11	Service Tax on Rent	
12	Sharing of Lease Agreement Registration Expenses	
13	Security Deposit	
14	Possession & Rent	

**Note: Subject to clearance of all property documents.**

Signature \_\_\_\_\_

Date:

Name: